

CABINET FORWARD WORK PLAN

1 APRIL 2011 TO 31 JULY 2011

Explanatory Note This work plan consists of future items to be considered by the Cabinet in the next four months. It will be published at least 14 days before the start of the period covered in the plan.

This Plan includes matters which the Leader has reason to believe will be the subject of a key decision to be taken by Cabinet during the period covered by this Plan. Key decisions are marked as (🔑)

The Plan shows the following details for Key Decisions: -

- Title of the matter for decision
- Date that the decision will be made
- Reporting process (all other meetings that have or will consider the item)
- A description of the purpose of the report to be considered
- Individuals/Parties consulted regarding decision
- Means of Consultation carried out
- Any documents relied upon in carrying out the decision
- Officer contact name and telephone number

The Council has adopted the following criteria to determine what item qualifies as a key decision: -


1. Any decision which would result in the closure of an amenity or total withdrawal of a service.
2. Any restriction of service greater than 5 per cent measured by reference to current expenditure or hours of availability to the public.
3. Any action incurring expenditure or producing savings greater than 20 per cent of budget service areas against which the budget is determined by Full Council.
4. Any decision in accordance with the Council's Financial Regulations (Part 9), involving financial expenditure of £500,000 or above, with the exception of operational expenditure by Corporate Directors identified within the approved budget and policy framework.
5. Any proposal to change the policy framework.
6. Any proposal which would have a significant effect on communities living or working in an area comprising two or more electoral divisions.

Membership of Cabinet:

| Name | Portfolio Details |
|-----------------------|--|
| Cllr JA Scott | Leader of the Council |
| Cllr J Thomson | Deputy Leader and Cabinet Member for Adult Care, Communities and Libraries |
| Cllr J Brady | Cabinet Member for Economic Development, Planning and Housing |
| Cllr F de Rhé-Philipe | Cabinet Member for Finance, Performance and Risk |
| Cllr L Grundy | Cabinet Member for Children's Services |
| Cllr K Humphries | Cabinet Member for Health and Wellbeing |
| Cllr J Noeken | Cabinet Member for Resources |
| Cllr T Sturgis | Cabinet Member for Waste, Property and Environment |
| Cllr D Tonge | Cabinet Member for Highways and Transport |
| Cllr S Wheeler | Cabinet Member for Leisure, Sport and Culture |

Representations/Public Participation

If you would like to make representations on any of the items to be considered by Cabinet, please contact the officer named for the relevant item. Additionally, the Council welcomes participation at its meetings from members of the public. Meetings of Cabinet and its Committees are open to members of the public who may ask a question or make a statement. Written notice of questions should be sent to the Head of Democratic & Members' Services john.quinton@wiltshire.gov.uk by 12.00 noon two working days before the meeting. Please contact Democratic & Member Services on 01225 713018 for further information.

| Item and Meeting Date | Purpose of Report | Consultation | Supporting Documents | Responsible Cabinet Member | Officer Contact |
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| 19 Apr 2011 Nursing Provision for Older People, Older People with Mental Health Problems and People with Physical Impairment |  To seek approval to tender and to subsequently award contracts through delegated authority. | Nursing home providers in Wiltshire and the surrounding areas and Residential and Nursing Home Association. | Wiltshire Older People Accommodation Strategy and Market analysis of residential care and nursing care – PA Consulting | Cllr John Thomson john.thomson@wiltshire.gov.uk | Nicola Gregson nicola.gregson@wiltshire.gov.uk Tel: 01225 771673 |
| 19 Apr 2011 South West UK Brussels Office - TUPE Transfer of Wiltshire Council Employees | To seek approval to undertake further consultation with staff and trade union representatives leading to the TUPE transfer of staff from Wiltshire Council to the new South West UK partnership social enterprise. | Unions and affected staff | None. | Cllr John Brady john.brady@wiltshire.gov.uk | Alistair Cunningham alistair.cunningham@wiltshire.gov.uk Tel: 01225 713203 |
| 24 May 2011 Extra Care Housing - Joint Procurement | To receive an update on the outcome of the joint procurement strategy for Extra Care Housing with Devon County Council. | Corporate Leadership Team | None. | Cllr John Thomson john.thomson@wiltshire.gov.uk | James Cawley james.cawley@wiltshire.gov.uk Tel: 01225 713951 |
| 24 May 2011 Housing Improvement Plan | To consider a full revision and update of the Housing Landlords Service Improvements Plan. | Council Tenants, Tenant Services Authority and Housing Commission | Revised Plan | Cllr John Brady john.brady@wiltshire.gov.uk | Graham Hogg graham.hogg@wiltshire.gov.uk Tel: 01225 713123 |

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| <p>24 May 2011 The Wiltshire Council Member and Parish, Town & City Council Review of the Development Control Service of Wiltshire Council following a year of operation</p> | <p>To seek Cabinet's agreement for changes to the manner in which Wiltshire Council's Development Control Service operates following a review of the service.</p> | <p>Members and parish and town councils.</p> | <p>None.</p> | <p>Cllr John Brady john.brady@wiltshire.gov.uk</p> | <p>Brad Fleet brad.fleet@wiltshire.gov.uk Tel: 01225 713169</p> |
| <p>14 Jun 2011 Budget Monitoring</p> | <p>To receive a regular update on the revenue budget</p> | | <p>None.</p> | <p>Cllr Fleur de Rhe-Philippe fleur.derhe-philipe@wiltshire.gov.uk</p> | <p>Michael Hudson michael.hudson@wiltshire.gov.uk</p> |
| <p>14 Jun 2011 Update on Performance</p> | <p>To inform Cabinet about progress against the Council's priorities, including those in the Local Agreement for Wiltshire</p> | <p>Corporate Leadership Team</p> | <p>None.</p> | <p>Cllr Fleur de Rhe-Philippe fleur.derhe-philipe@wiltshire.gov.uk</p> | <p>Sharon Britton (Service Director Performance) sharon.britton@wiltshire.gov.uk</p> |
| <p>14 Jun 2011 Reducing Child Poverty</p> | <p>Cabinet to agree the strategy.</p> | <p>Wide consultation - Jan 2011 – April 2011. National strategy also being developed in similar timescale – final document due to be published by April 2011.</p> | <p>Child Poverty Needs assessment http://www.wiltshire.gov.uk/healthandsocialcare/childreynyoungpeoplefamilies/reducingchildpovertyconsultation.htm</p> | <p>Cllr Lionel Grundy OBE lionel.grundy@wiltshire.gov.uk</p> | <p>Lynda Cox lynda.cox@wiltshire.gov.uk Tel: 07500 605299</p> |

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| <p>26 Jul 2011 Budget Monitoring</p> | <p>To receive a regular update on the revenue budget.</p> | <p>Corporate Leadership Team</p> | <p>None.</p> | <p>Cllr Fleur de Rhe-Philippe fleur.derhe-philipe@wiltshire.gov.uk</p> | <p>Michael Hudson michael.hudson@wiltshire.gov.uk</p> |
| <p>26 Jul 2011 Quarterly Progress Update - Workplace Transformation Programme</p> | <p>Regular update on progress of Workplace Transformation Programme</p> | | <p>None.</p> | <p>Cllr John Noeken john.noeken@wiltshire.gov.uk</p> | <p>Mark Stone mark.stone@wiltshire.gov.uk</p> |
| <p>26 Jul 2011 13-19 Commissioning Strategy</p> | <p> To approve the 13-19 Commissioning Strategy which will include proposals for future organisation of youth services and for making £600,000 savings noted in the financial plan</p> | <p>A draft strategy is being issued early in April 2011. This will allow for consultation on the strategy and proposals for youth services prior to recommendations being made to Cabinet.</p> | <p>None.</p> | <p>Cllr Lionel Grundy OBE lionel.grundy@wiltshire.gov.uk</p> | <p>Julia Cramp julia.cramp@wiltshire.gov.uk Tel: 01225 718221</p> |